



Housekeeper []

Jamie's Farm, Bath

Position Summary

As a member of the housekeeping team, you will help look after the wonderful site and facilities of Jamie's Farm, Bath, our charity headquarters, to a consistently high standard. We need to create the homely and warm, and yet tidy and professional, environment that is so crucial to the Jamie's Farm model. We want a positive and determined individual, with a strong work ethic, who is passionate about maintaining a homely, high quality site for the vulnerable children we work with.

You must be able to work well with people, including young people as well as other members of the team. You must also work well in the background, ensuring that the running of a Jamie's Farm household can proceed smoothly.

Main responsibilities

Responsibilities include, but are not limited to:

1. Responsible for housekeeping activities, including:
 - Maintaining a high standard of cleanliness throughout. (cleaning products provided)
 - Ensuring each element of accommodation is suitably prepared for the arrival of every group of young people – including arranging the laundry service for all bedding as appropriate;
 - Ensuring each element of accommodation is suitably prepared for the arrival of the weekend houselets – including arranging the laundry service for all bedding as appropriate;
 - Making sure that the property of Jamie's Farm, Bath is consistently maintained to a high standard and reporting any maintenance issue, without delay, to the Lead Housekeeper

Experience, Skills, Abilities:

- Some housekeeping experience but training will be given
- Good communicator
- Work within an established team
- Strong work ethic and ability to get on with all jobs independently;
- Maintain a high standard of cleanliness;

Benefits:

- Self employed
- Competitive wage
- Variable hours/days
- Opportunity to be an integral part of a dynamic and supportive team and growing organisation, making a real difference to the lives of the vulnerable children the charity supports.

Due to the nature of our work with young people, on acceptance of offer all Jamie's Farm employees are subject to an enhanced DBS check in accordance with our Safeguarding Policy.

For more information please contact Maggie Mohr 07778211942 maggie@jamiesfarm.org.uk