



Visit Coordinator

Jamie's Farm, Lewes

The **Visit Coordinator** will work on visit delivery and logistics based at Jamie's Farm, just outside of Lewes. This position provides an exceptional opportunity for an individual with **proven leadership, communication, and interpersonal skills** to serve an active role in our work with vulnerable children and developing effective partnerships with schools.

We are also keen for this individual to take on some of the responsibility for **developing therapeutic programmes** for small groups of children on **occasional weekend work** – for instance, during the exciting periods in the farming calendar such as lambing or harvesting.

To ensure we can support the diverse range of young people who visit the farm, we aim to ensure our team is made up of a **diverse range of individuals**.

Major responsibilities

Responsibilities include, but are not limited to:

1. Delivery of up to four visits a month and one weekend a month on average, including:
 - Specific farm responsibilities, depending on individual interests, we would be particularly keen to hear from candidates with a passion for **gardening** to help develop this area of the farm further
 - Contribution to farm life including daily walks and meal preparation
 - Planning and delivering farm based, garden and cooking activities with children
 - Participation in, and leading of Jamie's Farm group meetings
 - Leading evening activity sessions
 - Being the primary holding presence for the group on specified weeks and weekends
 - NB: The role will be as per JF contracts of 45 hours a week, with some core hours but with flexibility required to support our therapeutic residential programmes in the evenings and weekends. It is not an easy job, but it is incredible rewarding and – mostly! – enjoyable
2. Other major responsibilities include:
 - Being responsible for recruiting and managing regular and weekly volunteers at the farm within your area of responsibility (e.g. garden volunteers if you are responsible for the garden)
 - Participating in meetings with visiting staff and ensuring they get maximum value from the Jamie's Farm experience
 - Coordinating some elements of weekend programmes with small groups of vulnerable children for a specific and limited number of days a year
 - Being specified member of staff one weekend a month, responsible for looking after house lets, security on the farm and being on call for livestock emergencies

Education and Experience:

- Bachelor's degree and PGCE or equivalent certification desired
- Two years professional experience working with young people in challenging circumstances
- Experience working in a social work, therapeutic or educational setting

Knowledge, Skills, Abilities:

- Ability to exemplify Jamie's Farm core values of collaboration, generosity, passion, positivity, and professionalism
- Exceptional communication, teamwork, and organisational skills
- Ability to develop strong relationships with diverse individuals and organisations, and to influence and motivate others
- Interest and enthusiasm for living and working in a rural setting
- Interest in the benefits of education beyond the classroom, especially for vulnerable groups
- Ability to contribute to wider vision, strategy, and goals of an ambitious, professional and unique charity
- Strong work ethic and ability to share this with children

Benefits:

- Competitive salary of £24,000 - £26,000
- All meals included whilst on site during visits
- Work mobile phone or phone allowance
- Laptop computer
- 39 days a year annual leave (including Bank Holidays)
- Monthly therapeutic supervision
- Welcoming, vibrant team environment



Timeline:

- **Deadline for applications: 5pm, Thursday 2nd December**
- **First interview (remote): Monday 6th December**
- **Second interview (in person): Wednesday 8th December**
- **Notification of decision: Friday 10th December**

Start date:

As soon as possible, though we will be understanding of notice periods

Apply now:

Please submit one page covering letter and CV to recruitment@jamiesfarm.org.uk

Due to the nature of our work with young people, on acceptance of offer all Jamie's Farm employees are subject to an enhanced DBS check in accordance with our Child Protection and Safeguarding Policy.

Consistent with our Equal Opportunities Policy, please complete the attached form.

Contextual information

Jamie's Farm, Lewes

Jamie's Farm exists to transform the lives of vulnerable children by providing our unique combination of 'farming, family, therapy and legacy'. Having expanded onto a second site in Hereford in 2014 and third site in Monmouth in 2018 and proven that our model is scalable, we expanded onto our Lewes farm in February 2019. With this step, we have taken Jamie's Farm to pastures new and growing our reputation in a whole new area of the country.



The first two years of operation at Jamie's Farm, Lewes, have been very successful. We have run more groups at this farm in its first full year than any others, we have built a network of partner schools in the area and beyond who have committed to coming for multiple years and hundreds of children have achieved significant outcomes on the back of their programme. The foundations of the site have been laid. However, we now need to push the site forward and realise some of the other multiple opportunities that are provided by this stunning farm, in particular maximising the potential of the farm garden and driving forward an initiative for opening the farm to vulnerable groups on specified weekends. This is an exciting time to join the growing team!

About Jamie's Farm

Jamie's Farm helps children to flourish at home, in education and in the community through an intensive week-long immersion in rural life. We provide young people with a tailored range of activities designed to offer each an opportunity for achievement, as well as a supportive family environment that encourages them to push themselves out of their comfort zone. Our therapeutic input makes use of individual and group sessions to allow pupils to reflect on their lives on the farm and back home, in order to draw out tangible strategies for improvements to be realised when they return. By working with teachers and committing to follow up visits in school, we aim to make changes catalysed by Jamie's Farm last; internal and external evaluation has proven this so.

The initial spark for the charity came from Jamie Feilden, who was teaching in a Croydon comprehensive school when he began taking inner-city pupils back to his home farm in Wiltshire. Building on the charity's firm financial foundations, we since 2014 we have been gradually expanding the charity, in order that greater numbers of young people can benefit from the transformational experience we aim to offer.

The fourth site in Lewes offers a wonderful environment with which to recreate the magic of Jamie's Farm. It has launched very successfully, with more young people visiting in its first year than any other farm, many from deprived communities around the South Coast. While the pandemic affected us significantly, we relaunched the Lewes farm in July 2020 to support disadvantaged young people in the area through a highly successful day visit programme. Our reputation in the local community is building, and we have high hopes that this farm will represent the best of Jamie's Farm – achieving outstanding outcomes for kids, while becoming financially self-sustaining through revenue from schools and other earned income such as house lets. While Jamie's Farm is not a franchise model and each farm fits in to a broader Jamie's Farm family, we know that the quality of our staff defines us as an organisation. It leads directly to the impact we achieve and consequently we take our recruitment process very seriously as we seek to find the best practitioners to work with our visiting children.

