

Therapy Coordinator, Jamie's Farm Hereford

MATERNITY COVER



Position Summary

The Therapy Coordinator will work on visit delivery based at Jamie's Farm, Hereford. This position provides an exceptional opportunity for an individual with proven therapeutic, communication and interpersonal skills to serve an active role in our work with vulnerable children. Due to the lack of ongoing regular therapy our young people receive beyond the Farm, we do not practice formal therapy and applicants should be excited by our more informal approach to the therapeutic provision. Principally, we provide a therapeutic environment in which we help children develop confidence and ability to reflect and express themselves.

The role will last for the full period of the current post-holder's maternity leave (likely to be nine months from Jan 2020.)

Major responsibilities

Responsibilities include, but are not limited to:

1. Coordinating the therapeutic input of our teams for up to four visits a month, including:
 - a. Holding personalised therapeutic conversations with up to 12 young people each week, having a flexible approach to location, task and situation according to needs of individual children
 - b. Communicating with visiting staff throughout each visit about well-being of young people and ways to support them post Jamie's Farm
 - c. Facilitating therapeutic group meetings and discussions
 - d. Writing a report for each visiting young person
 - e. Participation in, and leading of Jamie's Farm group meetings
 - f. Contribution to farm life including daily walks and meal preparation
 - g. Leading evening activity sessions and running bedtime up to twice a week
 - h. *NB: Please note: Jamie's Farm staff work at least 45 per week during those weeks when children are visiting if working full-time. Applicants must be prepared for this significant commitment to work.*

2. **Designated Safeguarding Lead at Jamie's Farm, Hereford:**
 - a. Writing separate reports (when required) relating to safeguarding issues and following up with the safeguarding leads in each organisation
 - b. Training staff and volunteers at JF Hereford ensuring they follow Safeguarding Policy

- c. Communicating effectively with the Lead Therapist in her role as DSL for the overall Jamie's Farm organisation to ensure we are as transparent and open in safeguarding issues as possible

3. Other major responsibilities include:

- a. Generating post visit reports and follow up material for schools
- b. Leading pre and follow up visits in partner schools across the country
- c. Leading meetings and training of Jamie's Farm staff around approaches to working with specific young people or groups
- d. Occasional writing of blogs and other JF material to disseminate our approach
- e. Occasional attendance at Jamie's Farm events, including the JF Open Day
- f. Keeping up to date with relevant research and publications related to our therapeutic work with young people

Education and Experience

- Professional experience working with young people in challenging circumstances (desired);
- Certification in appropriate counselling, therapy or psychology course **or** professional training in listening skills and/or therapeutic conversations (required).

Knowledge, Skills, Abilities

- Ability to exemplify Jamie's Farm core values and behaviours;
- Strong work ethic and ability to share this with children;
- Exceptional communication, teamwork and organisational skills;
- Ability to develop strong relationships with diverse individuals and organisations, and to influence and motivate others;
- Interest and enthusiasm for living and working in a rural setting;
- Interest in the benefits of education beyond the classroom, especially for vulnerable groups;
- Ability to contribute to wider vision, strategy and goals of an ambitious, professional and unique charity.

Benefits

- £24,000 to £26,000 per annum depending on experience;
- Further benefits include:
 - Work mobile phone;
 - Laptop computer;
 - Free, delicious lunch when working on site.
- 39 days annual leave per annum, including Bank Holidays;
- Monthly therapeutic supervision;
- Welcoming, vibrant team environment within a dynamic organisation.

To Apply

- Please submit a Covering Letter explaining your suitability and passion for the role, as well as your CV, to ruthyoung@jamiesfarm.org.uk by 9am on Monday 16th September, 2019. Please also include the Equal Opportunities form at the same time (available on vacancies page on website).

Timeline

- **Deadline for applications:** 9am on Monday 16th September, 2019
- **Interview week:** Week beginning 30th September, 2019
- **Notification of decision:** 12th October, 2019

Start date

Thursday 2nd January, 2020

NB: We would like to request the successful candidate to undertake at least one full week of handover work with the current post-holder before she goes on maternity leave. These weeks could take place between the notification of the decision and Christmas, and we would pay the successful candidate on a self-employed basis for this work.

Due to the nature of our work with young people, on acceptance of offer all Jamie's Farm employees are subject to an enhanced DBS check in accordance with our Safeguarding Policy.

Jamie's Farm Values and Behaviours

The **Jamie's Farm Values** guide everything our staff do, from our interaction with key stakeholders to our internal performance management process.

Positivity – we are relentlessly positive in everything we say and do.

Passion – we have an unyielding belief in the work and value of Jamie's Farm.

Collaboration – we work with others to achieve greater impact.

Generosity – we are kind, caring and generous in our actions and interactions.

Professionalism – we work with quality, integrity and efficiency at all times.

The **Jamie's Farm Behaviours** define how staff are expected to work in order to achieve our vision. Each behaviour is undertaken in the spirit of our values.

Managing a Quality Service

- **Leadership:** we are committed to motivating and working collaboratively with others to achieve the vision of Jamie's Farm.
- **Results driven:** we work to the best of our ability to meet and exceed our objectives.
- **Planning:** we adopt a methodical and flexible approach to efficiently deliver projects.

Engaging people

- **Working in Partnership:** we sustain effective partnerships through respect, transparency and support.
- **Respect:** we promote equality of opportunity by treating all people with fairness and dignity and by challenging discriminatory behaviour.
- **Communication:** we share information frequently and honestly, and are receptive to the opinion of others.

Personal Effectiveness

- **Resilience:** we are able to stay strong in the face of challenges.
- **Initiative:** we show independence by identifying opportunity and adapting our practice.
- **Reflection:** we strive to improve our outcomes by accepting and learning from our success and failure.